

# DATA PROTECTION SHORT FORM PRIVACY NOTICE YOUR DATA NOTICE

## 1. Who we are:

A) We are Atrium Underwriters Limited, the Lloyd's underwriter identified in the contract of insurance and/or in the certificate of insurance.

B) We are Leadenhall Underwriting Limited, a Coverholder at Lloyd's, and agent of Atrium Underwriters Limited in matters pertaining to establishing and executing a contract of insurance.

## 2. The Basics

We collect and use relevant information about you to provide you with the insurance cover or the insurance cover that benefits you, and to meet our legal obligations and the legal obligations of others in the insurance chain.

This information includes details such as your name, address and contact details and any other information that we collect about you in connection with the insurance cover, or the cover from which you benefit. This information may include special categories of personal data details such as information about your health and any criminal convictions you may have.

In certain circumstances, we need your consent to process certain categories of information about you (including special categories of personal data details as mentioned above). Where we need your consent, we will ask you for it separately. You do not have to give your consent and you may withdraw your consent at any time by sending an e-mail to [james.smith@atrium-uw.com](mailto:james.smith@atrium-uw.com) and [dataprotection@leadenhall-eu.com](mailto:dataprotection@leadenhall-eu.com) (without however affecting the lawfulness of processing based on consent prior to its withdrawal). Nevertheless, if you do not give your consent, or you withdraw your consent, this may affect our ability to provide the insurance cover from which you benefit and may prevent us from providing cover for you or handling your claims.

The way insurance works means that your information may be shared with and used by a number of third parties in the insurance sector (both inside and outside Belgium and the United Kingdom, and inside and outside the EU). For example, insurers, insurance agents or insurance brokers, reinsurers, loss adjusters, sub-contractors, regulators, law enforcement agencies, fraud and crime prevention and detection agencies and compulsory insurance databases. We will only disclose your personal information in connection with the insurance cover that is provided, and to the extent that it is needed or allowed by law.

We keep your personal details for no longer than is necessary in offering the insurance arranged or to comply with our legal or regulatory requirements.

**3. Other People's Details You Provide To Us**

Where you provide us (or your insurance agent or insurance broker) with details about other people, you must ensure that this short form privacy notice is provided to them.

**4. Want More Details?**

For more information about how we use your personal information please see our full privacy notice(s), which are available online on our website(s) <https://www.atrium-uw.com> and <https://www.leadenhall-uw.com> or in other formats on request.

**5. Other People's Details You Provide To Us**

Where you provide us (or your insurance agent or insurance broker) with details about other people, you must ensure that this short form privacy notice is provided to them.

**6. Want More Details?**

For more information about how we use your personal information please see our full privacy notice(s), which are available online on our website(s) <https://www.lloydsbrussels.com> and <https://www.leadenhall-uw.com> or in other formats on request.

**7. Complaints, Contacting Us and the Regulator, and Your Rights**

You have rights in relation to the information we hold about you, including the right to access your information. If you wish to exercise your rights, discuss how we use your information or see a copy of our full privacy notice(s), please contact us or go to the Privacy section of our website(s) <https://www.atrium-uw.com> and <https://www.leadenhall-uw.com> where we have full details. Alternatively, you may contact the insurance agent or insurance broker that arranged your insurance.

You have the right to lodge a complaint with the competent data protection authority, but we encourage you to contact us before doing so

# DATA PROTECTION CONSENT FORM

## PROPOSAL STAGE

### 1. Your personal information

We, Atrium Underwriters Limited and Leadenhall Underwriting Limited, as well as other insurance market participants request your consent to use the special categories of personal data details about you set out below in connection with the insurance cover.

You do not have to give your consent and you may withdraw your consent at any time by sending an e-mail to james.smith@atrium-uw.com and dataprotection@leadenhall-eu.com (without however affecting the lawfulness of processing based on consent prior to its withdrawal). However, if you do not give or withdraw your consent, this may affect our ability to provide the insurance cover from which you benefit and may prevent the provision of cover for you or the handling of your claims.

**Do you consent to the use of data and information about your criminal convictions in connection with your insurance cover?**

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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### 2. Other people's details you provide to us

Where you provide us with details about other people, we and other insurance market participants also need their consent to use the special categories of personal data details about them set out below in connection with your insurance cover. We need you to confirm that you have obtained their consent before you give those details to us and that you have provided them with a copy of our short form privacy notice.

**Have you obtained the consent of each other person whose information you will provide to us in connection with your insurance cover to the use of data and information about their criminal convictions in connection with your insurance cover?**

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	NOT APPLICABLE	<input type="checkbox"/>
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**Have you provided to each other person whose information you will provide to us, a copy of our short form privacy notice?**

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	NOT APPLICABLE	<input type="checkbox"/>
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*Note: this form may be completed electronically by clicking your cursor in the lower right corner of the appropriate box.*